

Local Heritage List

Volunteer role description

Role- Heritage Surveyor- Cambridgeshire Local Heritage Lists project

Project Overview

The Cambridgeshire Local Heritage Lists project is looking for people across the county to assist in gathering information to identify heritage assets for nomination onto the Local Heritage List. For many years the national listing system has recognised buildings of national importance, by designating buildings as grade 1, 2* and 2. Local Heritage Lists aim to identify buildings and heritage assets which, whilst not meeting the national criteria, are important at a local level.

Cambridgeshire has many locally important heritage assets, which are valued by local people and contribute positively to the county's character and identity. These heritage assets, which may be buildings, archaeological remains, parks, gardens or public works of art, sometimes have little or no protection, and over time these special places can be lost. By adding these heritage assets to a Local Heritage List we can ensure their local importance is recognised and taken into account in the planning process.

Whilst individuals are able to put forward nominations directly to the website there is also a number of opportunities for people to volunteer

Purpose of the role

To carry out site visits in local areas to assess and gather information which identifies candidates for nomination for the local heritage list.

Main activities and tasks

1. To assess and identify potential candidates for buildings and heritage assets to nominate for the local list
2. To write short descriptions for buildings, archaeological remains, parks, gardens, or public works of art.
3. To take initial photographs of the assets surveyed.
4. To input data to online catalogue

Experience

No direct experience of heritage surveying is required, but a sound knowledge of heritage types, building types, materials and architectural details would be an advantage.

Skills, abilities and knowledge

- Good visual awareness (essential)
- Interest in architectural and local history (essential)

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- A basic understanding of building types, materials and architectural details (desirable)
- An appreciation of a range of architectural styles and periods, inc. 20th-century architecture (desirable)
- A basic understanding of archaeology, local history, designed landscapes and public art (desirable)
- Attention to detail and ability to be methodical (essential)
- Ability to write clearly and concisely (essential)
- Computer literate (essential)

Training provision

Online and in person training opportunities are available depending on the volunteers' experience, skills and requirements.

- Surveying and recording techniques (identifying materials and features of interest for heritage assets and conducting a condition survey)
- Assessment techniques
- How to upload content to the online catalogue
- How to write short descriptions about heritage assets

Selection criteria

Application form, references and informal discussion. All volunteers will be given a trial period.

How to apply:

Email completed volunteer application form. Please indicate which Districts/towns/villages you would be likely to cover.

This is a description of the role as it is at present constituted.